

Lauren Hindsley

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Summary

- Certified School Counselor for grades 1-12
- Active member of ASCA (American School Counselor Association) and DSCA (Delaware School Counselor Association)
- Skilled at learning new concepts quickly, working well with others, and being flexible in a changing environment

Education

MASTER OF EDUCATION | JANUARY 2009 | WILMINGTON UNIVERSITY

- Major: Elementary and Secondary School Counseling
- Cumulative GPA: 3.88

BACHELOR OF SCIENCE | MAY 2007 | WILMINGTON COLLEGE

- Major: Psychology
- Cumulative GPA: 3.45

Experience

HIGH SCHOOL COUNSELOR | MOT CHARTER HIGH SCHOOL | JULY 2022 - PRESENT

- Maintain caseload of 336 students in grades 9-12, college and career planning utilizing Naviance, individual academic counseling, Culture of Care team member, and PSAT/SAT co-coordinator

HIGH SCHOOL COUNSELOR | POLYTECH HIGH SCHOOL | AUGUST 2020 – JULY 2022

- Maintained caseload of 260 students in grades 9-12, 504 coordinator for caseload, IST team member, CTE Placement Team leader, individual counseling, college and career preparation

MIDDLE/HIGH SCHOOL COUNSELOR | ODYSSEY CHARTER SCHOOL | JULY 2016 - JUNE 2020

- Built master schedule for grades 7-12, individual and group counseling and mentoring, letters of recommendation, classroom guidance lessons, peer mediations, college prep and career readiness utilizing Major Clarity and Naviance
- Lead counselor, PSAT/SAT/AP supervisor, Dual Enrollment coordinator, Crisis Team member and Scheduling Committee leader

ASSISTANT CENTER DIRECTOR | CELEBREE LEARNING CENTER | MAY 2013 – JULY 2016

- Assist center director in daily routines, maintaining licensing regulations, conduct tours for potential families and follow up on completed tours, parent communication, classroom observations and reviewing lesson plans
- Responsible for weekly accounts receivable and daily deposits, organizing, filing and maintaining children's files, tracking and recording payroll for center's teachers

CLASSROOM SPECIALIST (TEACHER) | JOBS FOR DELAWARE GRADUATES AT MIDDLETOWN HIGH SCHOOL | MARCH 2010 – APRIL 2013

- Teaching at-risk students in grades 9-12, lesson planning and implementation, classroom management, data entry and record keeping
- Mentoring students, college preparation, career coaching, responsible for follow up for up to year post graduation